JOSH GREEN, M.D. GOVERNOR KE KIA'ĂINA



KEITH A. REGAN COMPTROLLER KA LUNA HO'OMALU HANA LAULĀ

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STATE OF HAWAI'I | KA MOKU'ĀINA O HAWAI'I DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA 'OIHANA LOIHELU A LAWELAWE LAULĀ

OFFICE OF ENTERPRISE TECHNOLOGY SERVICES | KE'ENA HO'OLANA 'ENEHANA

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

May 7, 2025

The Honorable Ronald D. Kouchi President of the Senate and Members of the Senate Thirty-Third State Legislature State Capitol, Room 409 Honolulu, Hawai'i 96813 The Honorable Nadine K. Nakamura Speaker and Members of the House of Representatives Thirty-Third State Legislature State Capitol, Room 431 Honolulu, Hawai'i 96813

Aloha Senate President Kouchi, House Speaker Nakamura, and Members of the Legislature:

Pursuant to HRS section 27-43.6, which requires the Chief Information Officer to submit applicable independent verification and validation (IV&V) reports to the Legislature within ten days of receiving the report, please find attached the report the Office of Enterprise Technology Services received for the State of Hawai'i, Department of Human Services, Child Welfare Services Branch, HI-THRIVE Modernization Project.

In accordance with HRS section 93-16, this report may be viewed electronically at <u>http://ets.hawaii.gov</u> (see "Reports").

Sincerely,

Christine M. Sakuda Chief Information Officer State of Hawai'i

Attachments (2)

Hawai'i Department of Human Services

Child Welfare Services

HITHRIVE (Comprehensive Child Welfare Information System) IV&V MONTHLY STATUS DASHBOARD March 2025



IV&V Monthly Executive Summary

This IV&V Monthly Activity Report (MAR) covers the March 01 - 31 2025 reporting period.

March 2025 IV&V Summary

Technical Project Management IV&V Focus Area maintains RED for this period due to lack of an approved Project Schedule. The HI THRIVE PMO is reporting RED for March Monthly Schedule Scorecard as w

The Support Focus Area maintains YELLOW due to poor deliverable quality and multiple SI Vendor Deliverable rejections during March. The HI THRIVE PMO is reporting YELLOW for March Monthly Quality Scorecard as well.

All other IV&V Focus Areas are Blue for not enough data to report.

IV&V Observations:

One existing Medium Observation related to the need for an RDBMS to be chosen for the HI THRIVE Project with collaboration from ETS.

During the March 2025 reporting period IV&V continued Vendor Deliverable artifact review and collaborative involvement with the HI THRIVE PMO. The IV&V team has continued to observe acceptable Vendor management practices from the HI THRIVE PMO and acceptable processes for associated project management tasks. Even with the HI THRIVE PMO performing adequate Vendor Performance Management processes the SI Vendor has continued to not be able to consistently provide acceptable quality Deliverables, directly contributing to the degraded Project Health Quality indicators.

The SI Vendor has continued the development and updates of contract defined deliverables through the reporting period and the IV&V and HI THRIVE Teams have provided adequate assessments to quality and conformity of those deliverables to contract and best practices. The results of the artifact reviews have continued to demonstrate that Vendor deliverable submissions do not meet expected levels of quality or conformity to contract expectations. IV&V has observed that the HI THRIVE PMO is consistently providing appropriate feedback to the Vendor for liming and quality of deliverables. Each Contract deliverable is requiring an average of 3.8 iterative updates and reviews prior to approval. The HI THRIVE Project Team has developed Issue 8 related to deliverable quality is working the Vendor to manage this item to closure.

IV&V has continued to observe Vendor project activities fail behind dates that were planned/proposed at the execution of the project. The HI THRIVE CCWIS Project continues to not have an approved SI-5 Project Work Plan and Schedule, seven months after contract execution. IV&V acknowledges that the HI THRIVE PMO is actively working with the Vendor to achieve approval of the schedule and a version 9 of the SI-5 deliverable is currently under review by the team. The development and acceptance of multiple SI Vendor and IV&V deliverables are teld to an approved SI-5 Vendor schedule and are subsequently development at a significant risk to the HI THRIVE PMO shall without an actionable approved schedule in place. To reflect the severity of this issue, the HI THRIVE PMO shall without an activnable approved schedule in the SI-5 Project Schedule had been provided.)

IV&V is currently unable to contractually develop an IVV.4 IV&V Initial Report with baseline quality, schedule, and other health metrics without an approved schedule. IV&V is contractually unable to develop an IVV.1 IV&V Management Plan and Schedule without an approved Vendor schedule. IV&V is contractually develop an IVV.1 IV&V Initial Report with baseline quality, schedule, and other health metrics without an approved vendor schedule. IV&V is contractually unable to develop an IVV.1 IV&V Management Plan and Schedule without an approved Vendor schedule. IV&V is contractually develop an IVV.1 IV&V Anticipates an approved SI-5 Vendor Project Schedule in the April reporting period and subsequently an approved IVV.1 Management Plan and IVV.1 in the MayJune 2025 reporting period.

An undocumented item that IV&V has observed at the end of the reporting period was that the Federal HHS ACF organization had experienced drastic cuts in the staff that supports Region IX Hawaii CCWIS Projects. IV&V does not have additional information due to the event occurring at the very end of the reporting cycle, however IV&V believes that potential loss/delay of future funding and a loss of Federal guidance are a critical risk to the successful implementation of the HI THRIVE Project. IV&V will collaborate with the HI THRIVE Team to gain further insight into the ments of this risk.

The HI THRIVE PMO and the IV&V Team are continuing to collaborate on the improvement and increase in rigor of existing Project Management Office processes and reporting to ensure that adequate controls and measurements are in place and understood by all project participants to improve opportunities for project success.

IV&V will continue monitoring SI Vendor artifact quality and conformance to contract and best practices in the April 2025 reporting period.

| IV&V Active Obse | ervations Summary | | | | | |
|----------------------------|-------------------|---|----------|------------------|--------|-----------------|
| IV&V Observation Number | Observation Title | IV&V Recommendation | Priority | Observation Type | Status | Date Identified |
| 7.3.1 | | Recommendation 7.3.1.1 HI to undertake Cost Based Analysis and record project decision selecting the RDBMS for the project. | Medium | Neutral | Open | 02/01/25 |

Project and Focus Area Health Summary

This area provides stoplight indicators of overall IV&V assessed Project Health and also individual Technical Process Areas that are evaluated by the IV&V Team during the reporting period.

The IV&V Project and Focus Area Health assessments have not formally started, pending the approval of SI-5 Vendor Project Schedule, SI-4 Project Management Plan and the subsequent development of the IVV.1 IV&V Management Plan that documents the metrics, processes, and data used to measure and report on the Project Health attributes. IV&V assumed the SI-5 Vendor Project Schedule would be approved in the November 2024 reporting period, however approval is now estimated in Appril 2025 and the IVV.1 IV&V assumed the SI-5 Vendor Project Health assessment.

IV&V is currently performing a subjective (versus objective) assessment of Health based on the data observed to date, however no defined metrics have been created or approved for review at this time. The project is operating without an approved and actionable Vendor schedule and Vendor deliverables are rejected on a consistent basis due to quality and errors.

| IV&V Monthly Overall Project H | ealth | | | | | |
|----------------------------------|----------------|-------------------------|---------|------------------------|------------------------------------|--------------------------|
| Overall Project Status | Monthly Budget | t Health | Monthly | Quality Health | Monthly Schedule Health | Monthly Scope Health |
| • | | | | • | • | • |
| IV&V Monthly Project Health by | Focus Area | | | | | |
| IV&V Focus Area | | Previous Month's Health | | Current Month's Health | Comments | |
| 1.0 Technical Project Management | | • | | • | Continued Red due to un-approved | Vendor Project Schedule. |
| 2.0 Support Process IV&V | | | | • | Continued Yellow due to rejections | of Deliverables. |
| 3.0 Solution Architecture | | | | • | | |
| 4.0 Continuous Delivery | | | | • | | |
| 5.0 Product Increment Planning | | | | | | |
| 6.0 Development IV&V | | | | | | |
| 7.0 Implementation IV&V | | | | | | |
| 8.0 Project Closure | | | | • | | |

IV&V Monthly Project Health Legend

| GREEN | YELLOW | RED | BLUE |
|--|--|---|---|
| All life cycle activities conform to requirements. Implemented processes are satisfactory. Risks or issues may exist and contain appropriate mitigation or resolution steps and the project is adequately addressing them. | Some life cycle activities are not in alignment with requirements. Some processes may require process improvements. Risks or issues are often not identified or contain stale mitigation or resolution steps. | Many life cycle activities are not in alignment with requirements. Many processes require corrective action. | Not enough data is available to make a determination about project health. |

Observations Active During Reporting Period

This section provides detail on all IV&V Observations that were opened, closed, or active and their type Risk, Issue, or Neutral. Initial Observations remain Neutral (not issue or risk) until formal agreement is reached with HI THRIVE Project Team.

| IV&V Observations A | Active During the Month | | | | | | |
|---------------------|------------------------------|----------------------------|---------------------|---------------------|------------------------|------------------|----------|
| Observation Title | IV&V Observation Description | IV&V Impact Description | IV&V Recommendation | IV&V Ongoing Update | State Initial Response | Observation Type | Priority |

| Selection of RDBMS for HI THRIVE CCWIS RDBMS to ensure that project in RDBMS confirms with State Enterprise Data Management policies. Cardinality continues to ad | | Recommendation 7.3.1.1 HI to undertake Cost Based Analysis and record project decision selecting the RDBMS for the project. | | March State Update: Additional discussion requested. The HI THRIVE Project team will engage ETS as well as OET in order to receive standards for all architecture expectations regarding the new CCWIS. | Neutral | Medium |
|---|--|--|--|---|---------|--------|
|---|--|--|--|---|---------|--------|

IV&V Activity Status

The 5 activity sections provide a summary of IV&V budget, planning, and task activities for the reporting period. IV&V work plan and schedule information is not available in the March 2025 reporting period with subsequent development dependent on the approval of the SI-5 Project Schedule.

| IV&V Monthly B | udget Summa | ry | | | | | | | | | |
|----------------------|--------------------------|----------------------------|--------------------------|------------------------------|--------------------------------|------------------------|------|-------------|-----------|------------------------|--|
| | Total Contract Amount | Actual To Date | | Quarter 1 Oct - Dec Total | Quarter 2 Jan - March Total | Quarter 3 Apr - Jun | July | August | Sept | | Reason for Variance or Action Plan to Correct |
| | Total Contract Amount | Actual To Date FFY 2025 | Remaining on Contract | Q1 Oct - Dec 2024 | Q2 Jan - March 2025 | Q3 April - Jun 2025 | | August 2025 | Sept 2025 | Q4 July - Sept 2025 | Reason for Variance |
| Contractor: TMS IV&V | \$2,095,322 | \$393,806 | \$1,701,516 | \$201,529 | \$192,277 | \$0 | \$0 | | \$0 | \$0 | |

| IV&V Mont | Ny Project Summary |
|------------|---|
| Year/Month | Monthly Summary |
| | PROJECT PLAN SUMMARY: IVV1 IV&V Management Plan is under development but dependent on approval of SI-5 Vendor Project Schedule. IVV4 Initial Report is unable to be developed until SI-5 Vendor Project Schedule is approved and IVV1 IV&V Management Plan is approved. |
| | WORK COMPLETED: February IVV.5, IVV.7, IVV.10 Report Deliverables Submitted IVV.9 Deliverable Feedback Reviews SI-3, SI-5, SI-7, SI-4 (re-reviews) IVV.8 DED Feedback Reviews SI-9, SI-11, SI-12, SI-13, SI-14, SI-30 |
| 2025 - 3 | WORK IN PROGRESS: IVV.1 Under Development. March IVV.5, IVV.7, IVV.10 Report Deliverables 8 Review of SI-9 |
| | UNPLANNED OR AD-HOC WORK: No unplanned work. |
| | PLANNED WORK NOT ACCOMPLISHED: IV&V anticipated SI-5 to be approved to allow for completion of IVV.1 in the March reporting period. |
| | ACTIVITIES PLANNED FOR THE NEXT REPORTING PERIOD: March IVV.5, IVV.7, IVV.10 Development of IVV.1 upon approval of SI-5, Development of IVV.4 upon approval of IVV.1 Review of Vendor artifacts as delivered. |

HI THRIVE Comprehensive Project Plan Summary

| ummany Tack / Milectone | Start | End | Duration | % Complete | | 2023 | | | 202 | | | | 2025 | | | | 202 | | | | 202 | | | | 20 | | | | 20 | | | | : |
|---------------------------------|----------|----------|----------|------------|----|------|------|----|------|------|------|----|--------|-------|--------|--------|--------|------|--------|------|--------|-------|-----|-----|-----|------|-------|--------|--------|------|-------|-----|-----|
| ummary Task / Milestone | Date | Date | Duration | % Complete | Q1 | Q2 Q | 3 Q4 | Q1 | Q2 (| Q3 (| Q4 Q | 1 | Q2 Q3 | 3 0 | Q4 C | 21 | Q2 (| 23 | Q4 (| ן2 | Q2 (| 23 (| 24 | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | | | | |
| HI THRIVE CCWIS Project | 12/01/22 | 02/28/29 | 1617d | | | | | | | | | | | | | | | | | | | | | | | | | | | ŀ | I THR | IVE | acv |
| CCWIS PMO SERVICES | 12/01/22 | 12/26/25 | 769d | | | | , |) | | | | | | ÷. | | | c | CWI | S PMC | SER | RVICES | ; | | | | | | | | | | | Т |
| CCWIS PROCUREMENTS | 12/30/22 | 04/10/26 | 818d | | | | | | | | | | | | | | | | ccwi | S PR | OCUR | EMEN | ITS | | | | | | | | | | |
| CCWIS SOLUTION Procurement | 12/30/22 | 04/21/25 | 577d | 1 | | | | | | | | | | | ccwi | s so | LUTIC | N Pi | ocurer | nent | | | | | | | | | | | | | |
| CCWIS IV&V Procurement | 09/18/23 | 09/01/24 | 238d | 1 | | | | | | | | CC | WIS IV | SV P | rocure | emer | t | | | | | | | | | | | | | | | | |
| CCWIS OCM Procurement | 03/01/24 | 04/10/26 | 526d | | | | | | | | | | | | | | | | CCWI | s oc | M Pro | curem | ent | | | | | | | | | | |
| CCWIS FODQA Procurement | 03/01/24 | 12/02/24 | 190d | 1 | | | | | | | | | CCW | /IS F | ODQ/ | A Pro | curem | ent | | | | | | | | | | | | | | | |
| CCWIS PMO Vendor - Exercise YR3 | 08/02/24 | 10/01/24 | 41d | 1 | | | | | | | | C | CWISF | мо | Vend | or - E | xercis | e YF | 3 | | | | | | | | | | | | | | |
| CCWIS FIELD ENGAGEMENT PLAN | 03/01/23 | 11/29/24 | 437d | | | | | 1 | | | | | CCW | IS F | IELD | ENG | AGEM | ENT | PLAN | | | | | | | | | | | | | | |
| CCWIS DATA DISCOVERY | 01/02/23 | 06/06/25 | 609d | | | | | 1 | | | | | | | CC | wis | DATA | DISC | OVER | Y | | | | | | | | | | | | | |
| CCWIS DATA INTERFACES | 08/01/23 | 10/16/25 | 553d | | | | | | | | | | | | | | ccwi | S DA | TA INT | ERF. | ACES | | | | | | | | | | | | |
| CCWIS FODQA | 12/02/24 | 12/29/26 | 515d | | | | | | | | | | | | | | | | | | C | cwis | FO | DQA | | | | | | | | | |
| CCWIS SOLUTION (Placeholder) | 09/01/24 | 08/30/27 | 782d | | | | | | | | | | | | | | | | | | | | | C | wis | SOLL | JTION | I (Pla | ceholo | der) | | | |
| CCWIS IV&V (Placeholder) | 09/01/24 | 08/30/27 | 782d | | | | | | | | | | | | | | | | | | | | | C | wis | IV&V | (Plac | ehold | er) | | | | |
| CCWIS OCM (Placeholder) | 09/01/26 | 09/02/30 | 1045d | | | | | | | | | | | | | | | | | | | | | - | | | | | | | | | i. |

IV&V Calendar and Meetings Attended

This area provides a summary of IV&V out of office dates, ongoing meetings, and scheduled ad-hoc meetings.

| IV&V Monthly Calendar | | | | | |
|-----------------------|------------|----------|------|-----------------|---|
| Resource | Start Date | End Date | Days | Forward Contact | Mar F Mar 2 Mar 9 Mar 16 Mar 23 Mar 30 Apr 6 Apr 13 Apr 20 |

| Prince Jonah Kuhio Kalania | anaole 03/26 | /25 03/26/25 | N/A | . | | Prince Jonah Kuhic | Kalanianaole Day | | |
|--------------------------------|--------------|--------------------|-----------|-----------------|---------------------|-----------------------|-------------------------|------------------------|------------------------------------|
| | | | | | | | | | |
| IV&V Monthly Meetin | ng Register | | | | | | | | |
| Meeting Name | Туре | Purpose / Topics D | Discussed | Meeting Minutes | Minutes Approved | Feedback & Follow-ups | Mandatory Attendance | Optional Attendance | Date - Time |
| No Additional Meetings Held | | | | | | | | | 03/01/25 - 10:00 - 11:00 AM HST |

| IV&V Recurring Meeting Registe | r | | | | | |
|---|---|-----------|--|---------------------|--|--------------------------|
| Meeting Name | Purpose / Topics Discussed | Туре | Mandatory Attendance | Optional Attendance | Cadence (Frequency) | Meeting Length (Minutes) |
| IV&V Observations | Weekly Check-In with TMS (IV&V) vendor to discuss weekly observations and if applicable adhoc items | Recurring | Core Team PMO IV&V Vendor | | Weekly Tuesdays 9:00-9:30 am HST & Thursdays 10:00 - 10:30 am HST | 30 |
| IV&V Review of Monthly Report | Review of all observations for the month and discussion of items to be included in the Monthly Report that will be distributed to ACF/ETS/DHS Executive Leadership/HI THRIVE project team | Recurring | Core Team PMO IV&V Vendor | | Thursday of the 1st week of the following month 9:00 - 9:50 am HST | 50 |
| HI THRIVE Core, OET, & Cardy Technical Meeting | Meeting to discuss technical topics relating to the HI THRIVE project. Agenda will be created for each meeting with topics for discussion and sent to attendees before hand. Agenda topics may include architecture, access and controls, interfaces, standards and protocols, etc. Security will be discussed in a separate meeting. | Recurring | Executive Core Team PMO SME - System IV&V Vendor | | Every Wednesday 11:00 - 11:50 am HST | 50 |

| Project Meeting Register with IV | &V Attendance | | | | | |
|--|--|--------|--|---------------------|--------------|-----------------------------|
| Meeting Name | Purpose / Topics Discussed | Туре | Mandatory Attendance | Optional Attendance | Meeting Date | Meeting Length (Minutes) |
| User Discovery/Configuration Session Overview | Meeting will focus on reviewing the "training slides" presented at the start of User Discovery/Configuration sessions for the HI THRIVE configuration sessions. Purpose is to make sure the CORE team understands what information is presented, questions asked of participants and the plan for resolution/actions after the sessions. Can also answer questions regarding SI-10. | Торіс | Core Team PMO SME - Business SME - System Training | IV&V Vendor | 11/14/24 | 90 |
| TMS/HI Weekly Check-In Kickoff | -Discuss the purpose and details of these recurring meetings. -Outline the agenda for our weekly check-ins and schedule through the year. -Recommendation for Controlled Correspondences -Discuss how IV&V reporting plays into actionable outcomes | Торіс | Core Team PMO IV&V Vendor | | 11/18/24 | 60 |
| HI/TMS Smartsheet Walkthrough | Conduct walk-through of current project processes within Smartsheet | Торіс | Core Team PMO IV&V Vendor | | 11/19/24 | 60 |
| Configuration/Sprint Overview | Walk the HI THRIVE Core team through Cardinality's definition of Configuration and Sprint flow in preparation for the Diso/Configuration Sessions and future sprints starting. Review of how changes are made to the system, workflows, etc. Lead by our Tech Leads for the project. | Торіс | Core Team PMO SME - Business SME - System Training | IV&V Vendor | 11/20/24 | 90 |
| TMS/HI THRIVE | Discuss roadblocks to IV&V DED approval | Ad Hoc | Core Team PMO IV&V Vendor | | 11/20/24 | 30 |
| PMO/IV&V Smartsheet Working Session | ANSA and TMS to walk-through Smartsheet capabilities and begin developing observation and status reporting workspaces | Ad Hoc | PMO IV&V Vendor | | 11/22/24 | 60 |
| DHS/TMS Smartsheet Corrections | Walk through Observations sheet and associated reports for feedback and updates | Ad Hoc | PMO IV&V Vendor | | 11/26/24 | 30 |

IV&V Scope and Purpose

This report documents observations that the Technology Management Solutions, Inc. (TMS) Independent Verification and Validation team (IV&V) made on the HI THRIVE Comprehensive Child Welfare Information System (CCWIS) Project during the current reporting period.

The objective of the IV&V efforts is to review and/or test selected HI THRIVE Project processes and products to assure that the associated systems meet functional and non-functional requirements, and are successfully implemented within the processes, time frames, and constraints identified in the HI THRIVE Project contracts. The IV&V team determines whether project staff members are following planned processes, and whether contractor work meets project requirements. The IV&V team provides independent technical review and verification of project deliverables, independent testing and auditing of project deliverables against requirements, and a special emphasis on deliverable quality assurance and reviews of information security control.

The TMS IV&V team approach encourages these positive outcomes:

The TMS IV&V team approach encourages these positive outcomes: 1. Collaborative identification and communication of successes and recommended improvements. 2. Detection and correction of errors early in the project life cycle. 3. Reduction in development risks, costs and adverse schedule impacts. 4. Enhancement of project products' quality, integrity, and security. 5. Increased visibility into and greater understanding of the project and processes.

IV&V evaluations will include:

1V&V evaluations will include: 1. Review of content quality 2. Review of conformance to standards and best practices 3. Quality assessments of work products 4. Quality assessments of work practices 5. Process improvement identification

6. Recommendations for deficiency remediation

For the detailed scope and approach of the IV&V reviews, assessments and evaluations refer to the IV&V Deliverable: IVV.1 IV&V Management Plan and the IV&V guiding process document IEEE 1012-2016 Standard for System, Software, and Hardware Verification and Validation.