

STATE OF HAWAII
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES
OFFICE OF ENTERPRISE TECHNOLOGY SERVICES
HONOLULU, HAWAII

June 22, 2021

AMENDMENT 9
TO
REQUEST FOR PROPOSALS
NO. RFP-ERP-2020

SEALED PROPOSALS TO PROVIDE AN ENTERPRISE FINANCIAL SOLUTION, DEPARTMENT OF ACCOUNTING
AND GENERAL SERVICES, STATE OF HAWAII

- I. **The State of Hawaii will be requiring additional discussions to clarify the State's terms and conditions and Offeror exceptions if so noted in an Offeror's Form OF-2.**

- II. **The State of Hawaii is further amending the order of functionality in each phase described in section 1.5 Period of Performance. The amended order is as follows:**

Core Phase: See also "Appendix A-1 – Core Phase Requirements alternate version" attached hereto. Please note that Grant Management has been moved from the Expansion phase to the Core phase. Specific requirements have not changed.

- a. General Ledger
 - b. Encumbrances
 - c. Accounts Payable
 - d. Accounts Receivable
 - e. Cash Management
 - f. Purchasing
 - g. Data Warehouse
 - h. Projects
 - i. Asset Inventory
 - j. Bonds
 - k. Investments
 - l. Grant Management – Moved from Expansion Phase to Core Phase
2. Expansion Phase: See also "Appendix A-2 – Expansion Phase Requirements alternate version" attached hereto. Please note that Grant Management has been removed from this phase and added to the Core phase.
 - a. Appropriations

b. Budget

III. The State of Hawaii desires a solution that can be delivered within a reasonable timeframe. The State of Hawaii is amending section 1.5 Period of Performance as follows. Amended language is underlined.

From: The initial term of the Contract between the State and the Contractor shall be for three (3) years. The Contractor shall complete the EFS System and fulfill the EFS Services within the 3-year term of the Contract. For compliance and reporting purposes, deployment of core functionality must take place on July 1, 2022 to align with the State's fiscal year calendar (i.e., FY23). [See Appendix A-1: Core Phase Requirements.] Deployment of expanded features is envisioned to be deployed on July 1, 2023 (i.e., FY24). [See Appendix A-2: Expansion Phase Requirements.] Deployment of optional features, if elected by the State, may be deployed on January 1, 2024. [See Appendix B: Optional Phase Requirements.]

To: The initial term of the Contract between the State and the Contractor shall be for three (3) years. The Contractor shall complete the EFS System and fulfill the EFS Services within the 3-year term of the Contract. For compliance and reporting purposes, deployment of core functionality must take place within 12 to 18 months from the State's Notice to Proceed to align with either a State fiscal year (i.e., July 1) or calendar year (January 1) start. [See Appendix A-1: Core Phase Requirements.] Deployment of expanded features is envisioned to be deployed within a year after deployment of the core phase. [See Appendix A-2: Expansion Phase Requirements.] Deployment of optional features, if elected by the State, may be deployed within six months after deployment of the expansion phase. [See Appendix B: Optional Phase Requirements.]

IV. A second Best and Final Offer ("BAFO") is due on July 9, 2021 by 4:00 pm Hawaii Standard Time. The second BAFO shall be submitted via HlePRO.

After discussions take place with the State of Hawaii, to be considered for the award of a contract pursuant to RFP-ERP-2020, Offerors must submit one of the following:

- a. A letter indicating that its initial proposal is to be considered as the BAFO, together with appropriate changes, corrections, and amendments which are attached to the letter. Changes to an Offeror's proposal in the BAFO must be identified by the Offeror through a track changes mode or some equivalent process to note only the changes/modifications from an Offeror's initial proposal submission to the State of Hawaii.
- b. A letter indicating that the second BAFO as an entirely new proposal. An Offeror is required to submit a table with all the changes it has made to its original proposal in the BAFO and/or to submit a track changes version of the proposal which shows all such changes as requested as part of this amendment

Offeror(s) are also reminded of the following:

Any information discussed verbally or submitted in writing during the additional discussion phase must be re-submitted in response to this call for BAFO to be considered as part of an Offeror's proposal to be scored. These include all responses to Priority Listed Offeror Discussions and supporting presentation materials.

Any changes to an Offeror's staffing and resource plan that result from the change in terms and conditions, phasing, or timing of deployment as described in sections I through III above must be described in the second BAFO. Offeror(s) must name the specific staffing resources for all prime contractor and sub-contractors as part of the second BAFO submission and identify whether they work for the prime contractor or a specific sub-contractor.

If an Offeror chooses to submit a second BAFO, the Offeror must include Appendix A-1 – Core Phase Requirements Revised and Appendix A-2 – Expansion Phase Requirements Revised and indicate whether it can meet each and every requirement listed in those appendices as provided for in the instructions worksheet, as well as submit an Appendix L – Cost Workbook. These Appendices are included with this Amendment 9.

Should any Offeror choose not to submit a second BAFO, their initial proposal and first BAFO will constitute the Offeror's final submission, unless an Offeror electively withdraws all proposals submitted.

- V. Any questions regarding Amendment 9 shall be submitted in writing through HIEPRO on or before June 24, 2021 at 4:00 pm Hawaii Standard Time. Written questions and the State's response will be posted on HIEPRO by June 25, 2021 at 4:00 pm Hawaii Standard Time.**

Douglas Murdock,
Chief Information Officer/
Procurement Officer

Date