



**Information Technology Steering Committee (ITSC)**  
May 23, 2024, Meeting minutes  
Remote Meeting via Interactive Conference Technology  
1151 Punchbowl Street, Conference Rm. 410, Honolulu, HI

DRAFT

Members Present

Douglas Murdock, Chair, CIO, Office of Enterprise Technology Services (ETS)  
Christine Sakuda, Vice Chair, Transform Hawaii Government (THG)  
Michael Nishida, First Hawaiian Bank  
Marcus Yano, CBTS Hawaiian Telcom  
Benson Choo, Finance Factors  
Joel Kumabe, Ohana Pacific Health  
Senator Sharon Moriwaki, State Legislature  
Eugene Chang, IEEE Computer Society, Hawaii Chapter  
Arnold Kishi, Center for Internet Security, MS-ISAC  
Mai Nguyen Van, Judiciary  
Garret Yoshimi, University of Hawaii

Members Excused

Representative Kyle Yamashita, State Legislature  
Michael Otsuji, Hawaii State Department of Education

Staff

Candace Park, Deputy Attorney General  
ETS: Todd Omura, Lenora Fisher, James Gonser, Jav Azuma, Jim Miwa, Jussi Sipola,  
Kelli Wang

Guests

Michael Fors, PCG  
Andrew Peterson, PCG  
Hanna Lesiak

I. Call to Order

Quorum was established and roll call taken. The meeting was called to order at 3:00 p.m.

II. Public Testimony

None.

III. Recap of the Legislative Session

- Senate Bill 2516 SD2 HD2 CD1 Clarifies that centralized computer information management and process services shall be provided through the CIO; specifies the CIO shall be appointed by the Governor and report to the Comptroller. The salary of the CIO shall be established by the Governor.

Member Senator Moriwaki noted that there was a lot of discussion regarding this bill. The CIO will continue to be appointed by the Governor. However, the CIO will report to the Comptroller rather than the Governor and the salary of the CIO shall be established by the Governor.

- Senate Bill 2287 SD2 HD1 CD1 Requires the Information Technology Steering Committee to assist the Chief Information Officer to develop a plan to enhance the mobile application developed to enable the public to access the State's website. Requires the CIO's annual report of the Office of Enterprise Technology Services to include updates on the mobile application and increase usage of the hawaii.gov mobile application, the State's mobile internet application.

Member Sakuda asked for clarification on this new requirement for the ITSC. Chair Murdock stated that ETS will present their plan to the ITSC for discussion and acceptance. Since it is the responsibility of the ITSC, he recommends the application be reviewed on a regular basis. Member Sen. Moriwaki noted that the ITSC is a link between government and the community. Developing a plan to enhance the Hawaii.gov mobile application will help increase the public's use of the mobile application.

- Senate Bill 2782 SD2 HD2 CD1: Requires the Office of Enterprise Technology Services in consultation with the Office of Language Access, to develop multilingual accessibility standards; establish a full-time position to develop multilingual accessibility standards within the Office of Enterprise Technology Services.

Chair Murdock is hopeful that artificial intelligence may be helpful in translating websites quite accurately. However, it will take time for it to translate in the proper context. Member Chang raised the issue of liability when businesses provide inaccurate information on their websites.

- Senate Bill 2526 SD2 HD2 CD1 Requires the Technology Services Consolidation Working Group to assist the Office of Enterprise Technology Services in working with certain state agencies to inventory and categorize the business criticality of each major state information technology system or data set and determine the data center or hosting facility requirements. Requires a report to the Legislature. Extends the working group's dissolution date to June 30, 2026.

Member Sakuda asked about the Group's report that was submitted to the legislature. What actions, if any, will be taken. Chair Murdock recommended this item be placed on the next agenda for further discussion. Member Sen. Moriwaki explained that one component of the working group is to look at the data elements of the departments, which elements should be preserved. A list of the working group members will be sent to the committee.

#### IV. State Information Technology Strategic Plan Update

Todd Omura, ETS IT Strategy and Governance Officer, reported that the Strategic Plan team has reached out to its IT research and advisory consultant, Info-Tech Research

Group. They will review the existing plan and suggest possible incremental changes with the interim or new CIO. Then look at broadening the plan and incorporate significant changes.

- Member Chang noted that the current plan is aspirational and lacks what needs to be done, what can be accomplished.
- Member Sen. Moriwaki recommended including ETS's role in relationship to the user departments.
- Member Sakuda asked how the ITSC can be more involved with the strategic planning process during the CIO transition. definition and a time frame to track progress.

Mr. Omura agreed that the plan needs to provide more information, list activities, definitions, and a time frame to track progress. Chair Murdock asked if members want to form a Permitted Interaction Group (PIG) to work with the planning team.

- Member Chang feels that the ITSC would be more effective by meeting more than on a quarterly basis.
- Member Yano did not agree with forming a PIG at the moment. The interim or new CIO may have a different vision and think it is best to wait. Chair Murdock noted that the new CIO could schedule a meeting before the August meeting.

#### V. Chief Information Officer Transition

Chair Murdock announced his retirement. His last day with ETS is May 31, 2024. Members thanked him for his service and leadership, especially during the pandemic.

#### VI. Good of the Order

Next Scheduled Meeting: August 22, 2024

#### VII. Adjournment

Chair Murdock called for adjournment. With no objections, the meeting was adjourned at 3:40 p.m.