



IT Consolidation Working Group
November 20, 2023, Meeting minutes
Remote Meeting via Interactive Conference Technology
1151 Punchbowl Street, Video Conference Center

Members Present:

Douglas Murdock, Chair, Chief Information Officer, ETS
Derek Sodetani, System Analysis Manager, DAGS
Jason Azus-Richardson, IT Specialist, DOA
Susan Yonemura, HCJDC DP Systems Manager, AG HCJDC
Lynne Youmans, Deputy Attorney General, AG HHSD
Tracy Ban, Deputy Director/ASO, BUF
Wade Kamikawa, DP Systems Analyst, DBEDT
Robert Hiltner, ISCO IS Manager, DCCA
Tony Querubin, Chief Information Officer, DOD
Linda Inouye, ASO I&CS IT Band B, DHHL
Steve Sakamoto, HISO Chief, DOH
David Keane, IT Manager, DHRD
Lila Loos, IT Administrator, DLNR
Judy Yamada, ITS IT Supervisor, Public Safety
Corey Higa, IT Manager, TAX
Darren Cantrill, IT Manager, DOT - CSS
Lena Wang, IT Specialist, DOT – Harbors
Bob Sequeira, Engineer, DOT – Highways
Bennett Yap, ERS Board Member

I. Call to Order

Quorum was established and the meeting was called to order at 2:04 p.m.

II. Public Testimony

Chair Murdock asked if anyone wished to make public testimony at this time. No responses made.

III. Findings and Recommendations Report

a. Introduction/Overview of Findings and Recommendations Report:

- Attachment 1 – Act 179 Plan 2023 – Executive Summary REPORT – November 2023.pdf

Juha Kauhanen presented an overview of the Executive Summary for the Consolidation of IT Services; and states that the information being presented conveys the consensus among various committees regarding Act 179. Kauhanen touched on the intended benefits of the consolidation being economies of scale,

cost savings, and standardizing the service levels and the quality of services provided are the main goals of the consolidation.

Kauhanen shared a comparison of IT operating models (Decentralized, Coordinated, Centralized, and Hybrid Extended Shared Services) and discussed each model's suitability for the State. Kauhanen moves on to discuss the recommended model being the Hybrid Extended Shared Services model.

Kauhanen moved on to discuss the summary of recommendations for consolidation actions; highlighting cost benefit and timing, delivery capabilities, ongoing scheduled systems modernization, develop and offer new shared services in phases, execute infrastructure and facilities consolidation, analyze common (shared) enterprise applications for consolidation, calls for more collaboration and sharing of IT expertise across departments, staffing transitions, funding model, data governance, and workforce development and training.

b. Summary presentations of supporting committee reports:

- Attachment 2 – Act 179 Plan 2023 – Executive Summary APPENDIX – November 2023.pdf.

Chair Murdock called for supporting committee reports. Report summaries and recommendations were shared by the following committees:
(report details can be found in executive summary report)

- Human Resources Committee
- Strategic Steering and Governance Structures Committee
- Change Management and Communications Committee
- Organizational Structures Committee
- Sourcing and Procurement Committee
- Vendor Management Committee
- Financial Model Committee
- IT Network, Communications, and Security
- Facilities Strategy and Management Plan Committee
- Service Utilization Management Committee
- Workforce Development and Recruiting Committee
- Project and Portfolio Management Committee

Chair Murdock asked if anyone would like to motion to accept the working group report.

Lynne Youmans motioned to accept the working group report, Bennett Yap seconded the motion. Chair Murdock opened the floor for questions and discussion.

- Tony Querubin shared concerns regarding funding and clarification on what exactly each department will be committing to by voting to approve and accept

the report. Chair Murdock stated that voting to accept the report does not require a commitment to anything, it simply provides a general direction for the state that the working group does not wish to consolidate IT from departments to ETS but would like to continue to work together on shared services.

- Chair Murdock calls for the voting to commence. Sixteen votes in favor to forward the report to the Legislature were recorded. Chair Murdock stated that the report would be finalized and submitted.

IV. Good of the Order – No announcements, no future meetings required.

V. Adjournment