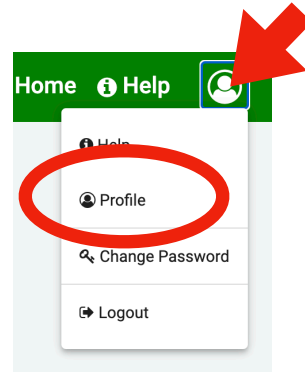


Adding a Minor to a Trip

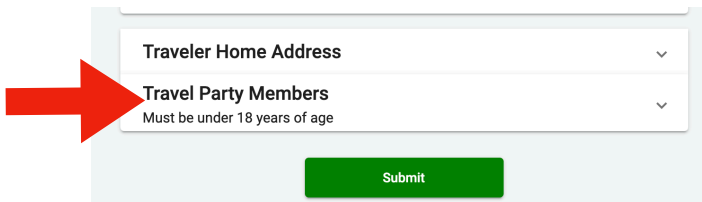
1 Log into: <https://travel.hawaii.gov/>

2 Go to your Profile

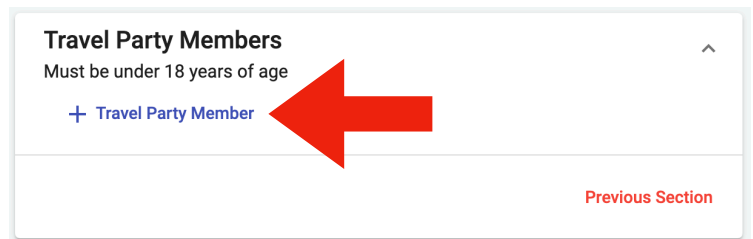


Part 1: Add Minors to your Profile

2 At the Bottom of your profile (About You) section, click on **Travel Party Members**



3 This will reveal the **+ Travel Party Member** link, click on it.



4 Fill out the form and add as many minors as needed by clicking on the **Add new travel member** at the bottom.

A screenshot of the 'Travel Party Members' form. It includes a '+ Travel Party Member' button at the top. The form fields are: Name (First Name *, Middle Name, Last Name *), Gender, Relationship *, Date of Birth *, Race/Ethnicity, and Resident/visitor *. At the bottom, there is a 'Remove' link and a blue 'Add New Travel Member' button, which is circled in red.

5 When you're done click on the submit button.



Sequence:

You must add minors in this sequence:

- 1) First add them to your profile, and submit.
- 2) Add them to your Trip(s).

Merely having minors in your profile does not mean that they are flying with you on any given trip. They must be added to the trip which will be shown in the next part of this document.

NOTE:

If you created a trip first, then added minors to the profile afterwards, they may not appear in your trip. You may have to delete the trip and create a new one.

Adding a Minor to a Trip

Part 2: Add Minors to your Trip

6 Fill out your trip details from top to bottom

Trip Details

Hawaii Arrival Date *

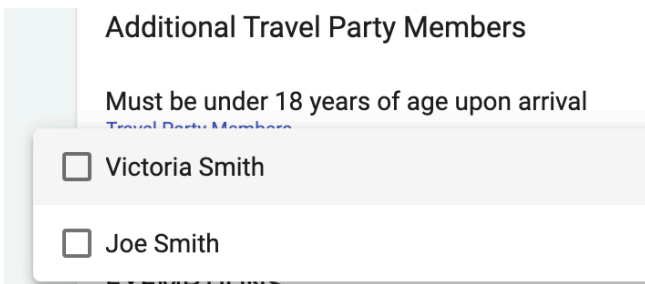
7 Near the bottom you'll see **Additional Travel Party Members** click on it.

Additional Travel Party Members

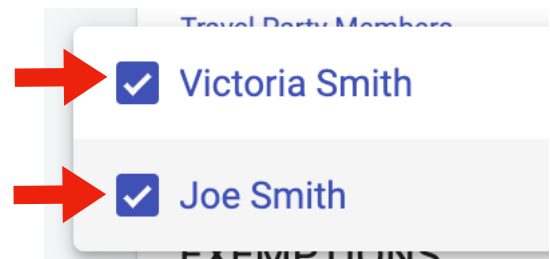
Must be under 18 years of age upon arrival

Travel Party Members 

8 This will reveal a pop down menu which will include the minors you have added to your profile.



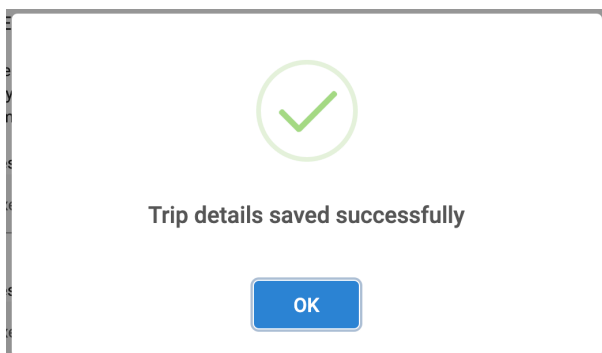
9 Check the box to the left of the name for those minors who are traveling with you on any given trip.



10 At the bottom click the blue submit link to save the trip.

Cancel **Submit**

You will see the button that says **Trip details saved successfully**



NOTE:

Once you have added the minors in your profile to any given trip and saved it they are now traveling with you on that trip.

They will also appear when asked to please select the traveler.

Document Details

Please select the Traveler *

This is a required field

NOTE: Minors added to both the profile and trip will be attached to the same QR code as you.