



## **Information Technology Steering Committee (ITSC)**

established for the State of Hawai`i per HRS §27-43(b)

### **Meeting Minutes**

Friday, July 27, 2018, 1:30 p.m.

1151 Punchbowl Street, Room 322 B&C, Honolulu, Hawai`i

**DRAFT**

#### **Members Present:**

Todd Nacapuy, Chair, Office of Enterprise Technology Services (ETS), State of Hawai`i  
Jared Kuroiwa, KHON2  
Michael Nishida, First Hawaiian Bank  
Christine Sakuda, Transform Hawai`i Government  
Kevin Thornton, Judiciary, State of Hawai`i  
Marcus Yano, SystemMetrics Corporation  
Garret Yoshimi, University of Hawai`i

#### **Members Absent:**

Benjamin Ancheta, `Ekahi Health System  
Aryn Nakaoka, Tri-net Solutions  
Kelly Taguchi, Spectrum  
Representative Kyle Yamashita, State Legislature

#### **Other Attendees:**

Valri Kunimoto, Deputy Attorney General, State of Hawai`i  
Todd Omura, ETS  
Michael Otsuji, ETS  
Arnold Kishi, ETS  
Mark Choi, ETS  
Peter L. Fritz, Member of the Public  
William Albritton, Leeward Community College  
Myoung Oh, Spectrum  
Michael Fors, Public Consulting Group  
Leslie Mullens, Playbook Consulting Group, Facilitator

#### **I. Call to Order**

Chair Nacapuy called the meeting to order at 1:33 p.m. Quorum was established with seven members present.

#### **II. Review and Approval of June 14, 2018 Meeting Minutes**

The June 14, 2018 meeting minutes were unanimously approved without change.

#### **III. Public Testimony on Agenda Items**

No public testimony was given; however, Mr. Fritz requested a list be provided of the attendees at the morning stakeholder workshop.

#### **IV. State Information Technology Strategic Plan – ITSC Stakeholder Feedback**

*Per HCR 94, ITSC is requested to submit a State Information Technology Strategic Plan (“the plan”) to the Hawaii State Legislature twenty days prior to its 2019 regular session.*

#### Update to ITSC on Stakeholder Workshop #1 (Update on Morning Workshop)

Chair Nacapuy briefed the ITSC on a workshop ETS held in the morning with representatives from selected State agencies, Legislators, and community organizations. The ITSC will run through the same exercise this afternoon to gather more ideas for forming the IT Strategic Plan. The general public was invited to participate in today’s session, and further input will be sought in future sessions. Chair Nacapuy turned to Leslie Mullens, facilitator for the plan development, to run the exercise with the ITSC. Ms. Mullens described the exercise as the first step in the process for plan development, and the intent is to gather input from as many stakeholders as possible. Today’s exercise involves asking questions that are meant to gather perspectives on what ITSC believes is needed to develop a robust strategic plan that will best serve the constituency. In future meetings, the ITSC will be asked to review draft plans and their updates. The ITSC gave input on the exercise questions, which are compiled with the morning workshop input and summarized in a stakeholder analysis.

#### **V. Good of the Order**

A. Announcements: None

B. Next Meeting: August 23, 2018, 10:00 a.m. at 1151 Punchbowl Street, Room 410, Honolulu, Hawai`i

#### **VI. Adjournment**

The meeting adjourned at 3:40 p.m.