



STATE OF HAWAII
OFFICE OF INFORMATION MANAGEMENT AND TECHNOLOGY
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DRAFT
Information Technology Steering Committee (ITSC)
January 22, 2015
10:00-11:30 Kalanimoku Room 410
Meeting Minutes

Members Present:

Keone Kali, Chair, ITSC & State Chief Information Officer
David Keane, Department of Human Resources Development, State of Hawaii
Jared Kuroiwa, Digital Director, KHON2 TV
Clay Sato for Liane Moriyama, Administrator, Hawaii Criminal Justice Data Center
Kiman K.L. Wong, Oceanic Time Warner Cable
Kristine Reitan for Kyle Yamashita, House of Representatives, State of Hawaii
Clyde Sonobe, Research Corporation of the University of Hawaii

Members Absent:

Kevin Thornton, Director, IT and Business Services Department, Judiciary

STAFF/SUPPORT

Debra Gagne, Office of Information Management and Technology (OIMT)
Valri Kunimoto, Deputy Attorney General
Leila Kagawa, OIMT
Keith DeMello, OIMT
James Lum, OIMT

Public Attendees:

Peter Fritz
Derek Shigano, Budget Analyst, House Finance

A. Call to Order, Roll Call

Chair Kali called the meeting to order at 10:01 a.m.
Sign in sheet was distributed. Verbal roll call conducted and quorum was established.

B. Oral Communications

1. Peter Fritz commented on three issues
 - a. State website compliance with the 2010 DAGS Executive directive is lacking
 - b. Tax forms on the website are not accessible for persons with visual disabilities. Mr. Fritz was concerned with the response from the Tax Department. Leila Kagawa will follow up with the Tax Department.

- c. A Bill drafted by Mr. Fritz is being introduced regarding ability to obtain tax clearance for Professional Vocational licensing.

2. REPORT FROM THE CIO

Keone Kali reviewed the Top 10 NASCIO CIO priorities for 2015 and noted where they aligned with our strategic direction.

1. Security
2. Cloud Services – Government Private Cloud (GPC) currently has about 300 servers in the cloud, with capacity for about 3,000 and 1,200 servers across the State to be migrated into the GPC. 85% of servers are Windows with the remainder covering Linux and AIX.
3. Consolidation/Optimization – Office 365 migration progressing with Public Safety and the Department of Accounting and General Services in process, Large agencies such as Department of Human Services (2,000 users) and Department of Health (3,000 users) are preparing migration plans.
4. Broadband/Wireless Connectivity
5. Budget and Cost Control – Strategy is to repurpose existing spending for enterprise IT. Analysis suggests that across that State approximately \$150 Million is spent on IT. The current OIMT budget is about \$15 million which represents approximately one tenth of one percent of the States’ budget. Typical IT budgets are 3%.
6. Human Resources/Talent Management. ICSD/OIMT reorganization plans in process. Work is being done to redescribe Information Technology positions.
7. Strategic IT Planning – Plan has been published as well as bi-weekly newsletter
8. Mobile Services/Mobility/Enterprise Mobility Management – Security inherent on the Office 365 migrations reduces security concerns with using personal devices. Concerns with e-discovery remain.
9. Disaster Recovery/Business Continuity – Network enhancements and GPC implementation addresses issues that have been identified since 2005 Gartner report.
10. Customer Relationship Management – SharePoint is being rolled out as the Intranet platform for cross departmental collaboration sites. A Service Catalog is being prepared for adoption by OIMT to cover services provided to agencies and departments as commodities.

C. Items for Committee Open Discussion

Strategy and Implementation

1. MicroSoft Enterprise e-mail funding for Office 365 will be covered by OIMT for Departments and Agencies throughout the next fiscal biennium per January 12, 2015 memo from CIO Keone Kali with support from Mike McCartney, Chief of Staff and Doug G. Murdock, State Comptroller.

D. Consent Agenda

Minutes

1. September 25, 2014 minutes. Motion was made by David Keane and seconded by Clay Sato to approve the minutes with minor formatting revisions noted by Valri Kunimoto. Vote to approve was unanimous.
2. December 18, 2014 minutes. Motion was made by Clay Sato and seconded by David Keane to approve the minutes with minor formatting revisions noted by Valri Kunimoto. Vote to approve was unanimous.

Consent Agendas

3. Consent Agendas for October, November, December 2014, and January 2015. Motion was made by Keone Kali and seconded by David Keane to approve the consent agendas as presented. Vote to approve was unanimous

E. Committee Synopsis and other Reports

Committee information is available on their respective web sites.

F. Next Meeting

Thursday, February 26, 2015 10:00 AM

Calendar invites need to be sent for the 2015 meeting schedule

G. Adjournment

David Keane made a motion to adjourn. Clay Sato seconded the motion. There was no further discussion. Vote to adjourn was unanimous. The meeting adjourned at 10:35 a.m.