



STATE OF HAWAII
OFFICE OF INFORMATION MANAGEMENT AND TECHNOLOGY

P.O. BOX 119, HONOLULU, HAWAII 96810-0119
www.hawaii.gov/oimt

Information Technology Steering Committee (ITSC)
September 25, 2014
10:00-11:30 Kalanimoku Room 410
Meeting Minutes

Members Present:

Keone Kali, Chair, ITSC & State Chief Information Officer
David Keane, Department of Human Resource Development, State of Hawaii
Jared Kuroiwa, Digital Director, KHON2 TV
Clay Sato for Liane Moriyama, Administrator, Hawaii Criminal Justice Data Center
Kiman K.L. Wong, Oceanic Time Warner Cable
Kyle Yamashita, House of Representatives, State of Hawaii
Clyde Sonobe, Research Corporation of the University of Hawaii

Members Absent:

Steve Smith, Interim VP/CIO University of Hawaii
Kevin Thornton, Director, IT and Business Services Department, Judiciary

Staff/Consultants

Debra Gagne, Office of Information Management and Technology
Valri Kunimoto, Deputy Attorney General
Mark Lennon, Gartner Consulting
Amy Peckingpaugh, Gartner Consulting
James Lum, OIMT

Public Attendees:

Allison Shimabukuro, Acct Manager, Hawaiian TelCom
Dan Purcell
Brandon Onishi, Hawaiian TelCom
Alberto Vargas, Budget Chief House Finance

A. Call to Order, Roll Call

Chair Kali called the meeting to order at 10:12 a.m.
Sign in sheet was distributed. Verbal roll call conducted and quorum established.

B. Presentations

1. Mark Lennon and Amy Peckingspaugh of Gartner provided an overview of the Data Center Strategy and the Network resiliency updates to the State of Hawaii network infrastructure.

C. Oral Communications

1. No comments from the public were submitted

D. Items for Committee Open Discussion

Governance

1. The revised CIO Council Charter drafted is still being reviewed to clarify roles and responsibilities and will be made available to this committee when ready

Strategy and Implementation

2. MicroSoft Enterprise License agreement complete.
3. Esri Enterprise License agreement for GIS service is complete.

Technology Standards & Policies

4. Solutions Architecture- gathering information for the inventory of software utilized statewide.
5. Technology Architecture – 80% of the Enterprise Architecture policies being developed deal with hardware. About 43 of them are going through small group review. Questions about political transition issues were raised. Chair Kali indicated that OIMT is developing a transition binder for the Governor's office and legislature that will provide a status of all the technology projects being worked on by OIMT.

Reporting and Transparency

6. Preparing for the next PIRG rating of the state in February. We want to improved on our past "C" rating.

Information Access and Connectivity

7. A monthly Security briefing document is now being generated and distributed to executive leadership. This reports provides information regarding the cyber security threats and mitigations that the Security Operations Center handles.

E. Consent Agenda

1. Detailed review of requests to proceed with IT acquisitions greater than \$100,000(AD 11-02); all requests to procure IT goods and services (T-205's); Telecommunications requests (TR's) and Technology purchase orders (PO's) that have been vetted through the CIO Council prior to this committee meeting.
2. Chair Kali motioned to approve the Consent Agenda for June, July, August and September as well as the minuted from May 22, 2014. Kiman Wong seconded. There was no further discussion. Vote to approve was unanimous.

F. Continued and New Business

None

G. Committee Synopsis and other Reports

Committee information is available on their respective web sites.

H. Executive Session

There was no executive session needed at this meeting

I. Other Business

No other business was brought up

J. Next Meeting

Thursday, October 23, 2014, 10:00 AM

K. Adjournment

Chair Kali motioned to adjourn. David Keane seconded. There was no further discussion. Vote to approve was unanimous. The meeting adjourned at 11:12 p.m.

DRAFT