NEIL ABERCROMBIE
GOVERNOR

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DEPUTY CHIEF INFORMATION OFFICER – OPERATIONS

Information Technology Steering Committee (ITSC)
September 26, 2013
Meeting Minutes

Members Present:

Sanjeev "Sonny" Bhagowalia, Chief Information Office, State of Hawaii
Liane Moriyama, Administrator, Hawaii Criminal Justice Data Center
Philip Mow, Director Information Technology, Hawaiian Electric Company
Kevin Thornton, Director, IT and Business Services Department, Judiciary
Kiman K.L. Wong, Oceanic Time Warner Cable
David Keane, Department of Human Resource Development, State of Hawaii
Jared Kuroiwa, Digital Director, KHON2 TV
Sterling Yee, Independent Consultant

Members Absent:

David Lassner, Vice President for Information Technology and Chief Information Officer, University of Hawaii
Kyle Yamashita, House of Representatives, State of Hawaii (alternate present for Representative Yamashita)

Other Attendees:

Valri Kunimoto, Deputy Attorney General
Debra Gagne, Office of Information Management and Technology
Nandana Kalupahana, House Committee on Finance, Hawaii State Legislature
Tanya Kanei-Ibara, Office of Representative Kyle Yamashita
Gail Iseri, House Clerks office
Peter Fritz, Public

I. Call to Order

Chair Bhagowalia called the meeting to order at 10:15 a.m.

II. Approval of Minutes – August 22, 2013

a. Revision suggestions were made to include David Keane, Jared Kuroiwa and Representative Kyle Yamashita as attendees at the meeting. Member Moriyama moved to approve the August 22, 2013 minutes as revised and Member Keane seconded. Vote to approve was unanimous.

III. Testimony from the Public

There was no testimony from the Public introduced at the meeting.

IV. CIO Updates

The CIO highlighted key program and project efforts underway, showing progress and identifying challenges. Demonstration of Governance and Open Government projects was highlighted.

a. Business Transformation
   i. Enterprise Resource Planning (ERP) – Chair Bhagowalia noted that the RFP has been released with a close date of December 3, 2013.
   ii. Tax Systems Modernization (TSM) – RFP is still going through additional internal reviews due to the extant acquisition process. Lessons learned and best practices have been garnered and incorporated into the RFP from other states and that is all that can be disclosed. TSM is a partnership between DoTAX and OIMT.
   iii. Health IT – Chair Bhagowalia shared a sample of a detailed dashboard being developed in preparation for HHIX (a Hawaii Health Connector responsibility), which has been a rigorous and arduous process in several States due to the size, scope and complexity of task, short timeframe and brand new functionality. The State has been asked to help the Connector. He also noted that it is impressive to see what the Department of Human Services has been able to accomplish in KOLEA (the Medicaid Eligibility System) by integrating SNAP and TANF into the KOLEA architecture with systems being developed using COTS Hardware and Software, similar to the Connector.

b. Technology Modernization and Consolidation
   i. Data Center modernization work continues in Kalanimoku, as well as partnering agreements with technology providers on Oahu and Maui.
   ii. Major improvements have been made in Networking and Computing which will be featured at the next meeting.
   iii. The Unified Communications pilot will commence soon.

c. Governance
   i. Chair Bhagowalia provided a brief description of portfolio management and how it provides transparency.
   ii. Ms. Karen Higa, who manages the State of Hawaii websites and portal, provided demonstrations of several accomplishments. These included **Myhawaii.gov** which allows an individual to personalize their experience interacting with State Government online; State of Hawaii **Dashboard** views depicting status on a sample New Day Plan initiative; the **Hawaii.gov Portal** with 100 on-line services provided, and a public listing of the 57 mobile enabled service offerings. A showcase of 18 Department websites was highlighted.

iii. Chair Bhagowalia commended the Department of Transportation for their Go Akamai site and mobile app (http://goakamai.org), as good examples of digital government outlined as the goal vision in the State of Hawaii Business and Technology Transformation Plan. The ITSC was encouraged to download the App is available for free download on ITunes providing live traffic updates amongst other features and benefits.

d. Chair Bhagowalia solicited feedback from the ITSC on how to better communicate the features and benefits of these OIMT business and technology improvement projects underway to stakeholders. Some of the suggestions from the ITSC included: participation in events that Burt Lum from Hawaii Open Data facilitates, such as wetware Wednesday, ByteMarks Café and developer forums. It was also suggested to engage News Media resources, State employees, Public Service Announcements for distribution by PIOs, utilize HCF for open data competitions, Transform Hawaii and attend Neighborhood board meetings. Many members of the ITSC complimented OIMT on the accomplishments and recommended more demonstrations of capabilities at the ITSC meetings for discussion.

V. Hawaii Digital Government Summit 2013

a. Scheduled for November 21, 2013 at Hilton Hawaiian Village by the Center for Digital Government. The CIO encouraged all ITSC members to attend and will solicit further participation by the CIO Community and their staff. An Agenda will be available on the Web and ideas are always welcome

VI. Executive Session

a. Chair Bhagowalia noted that he had information to share that was relevant to the following section of §92-5 Exceptions which states "(a) A board may hold a meeting closed to the public pursuant to section 92-4 for one of more of the following purposes….(6) To consider sensitive matters related to public safety or security;" and would entertain an agenda revision to go into Executive session to cover. Member Moriyama motioned to revise the agenda to invoke and executive session. Member Thornton seconded the motion. The vote to revise the agenda was unanimous. Members of the public were excused. Chair Bhagowalia shared documents with the group that resulted from a Statewide assessment of Cyber Analytics and the State of Hawaii rankings as compared to other states.

VII. Next meeting - Thursday October 24, 2013

a. Member Thornton introduced a motion to extend meeting to 1.5 hours. Member Moriyama seconded the motion. There was no discussion and Unanimous approval.

VIII. Adjournment

a. Member Yee motioned to adjourn the meeting. Member Mow seconded. Vote to approve was unanimous. The meeting was adjourned at 11:50 A.M.