



STATE OF HAWAII  
OFFICE OF INFORMATION MANAGEMENT & TECHNOLOGY

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

**Information Technology Steering Committee (ITSC)**  
**June 7, 2012**  
**Meeting Minutes**

Members Present:

Chair Sanjeev "Sonny" Bhagowalia, Chief Information Office, State of Hawai'i  
David Keane, Department of Human Resource Development, State of Hawai'i  
Philip Mow, Director Information Technology, Hawaiian Electric Company  
Sterling Yee, Department of Commerce and Consumer Affairs, State of Hawai'i  
Garret Yoshimi, Vice President and Chief Information Officer, DTRIC Insurance  
Kyle Yamashita, House of Representatives, State of Hawai'i  
Gordon Bruce, Chief Information Officer and Director of Information Technology, City  
& County of Honolulu

Members Absent:

Liane Moriyama, Administrator, Hawai'i Criminal Justice Data Center  
David Lassner, Vice President for Information Technology and Chief Information  
Officer, University of Hawai'i

Other Attendees:

Debra. A. Gagne, Office of Information Management and Technology, State of Hawai'i  
Steven Smith for David Lassner, Vice President for Information Technology and Chief  
Information Officer, University of Hawai'i

**I. Call to Order**

- a. Chair Bhagowalia called the meeting to order and confirmed quorum at 10:05 a.m.

**II. Approval of Minutes –May 24, 2012 Meeting**

- a. Member Mow moved to approve minutes. Motion was seconded by member Bruce. Vote to approve unanimous.

**III. Public Testimony**

- a. There was no public testimony presented at this meeting.

**IV. Unfinished Business**

## **Excellence in Technology Awards – Winners**

- a. Cross-Boundary Collaboration and Partnerships:
  - i. Hawaii Integrated Justice Information Systems (HIJIS): Open Justice Broker Consortium (Department of the Attorney General, Hawaii Criminal Justice Data Center)
- b. Digital Government: Government to Business (G to B)
  - i. Business Registration Mobile Web Application (Department of Commerce and Consumer Affairs)
  - ii. Automated Processing for Hawaii Compliance Express (Department of Taxation)
- c. Fast Track Solutions
  - i. Hawaii Integrated Justice Information Sharing Program (HIJIS): Subscription/Notification (Department of the Attorney General)
- d. Improving State Operations
  - i. Libraries as Education Centers (Hawaii State Public Library System)
- e. Information Communications Technology (ICT) Innovations
  - i. 4G LTE First Responders Pilot (County of Hawaii)

## **V. New Business**

- a. Strategic Plan Progress
  - i. Comment and Feedback from Public
  - ii. Next Version for Release – June 29, 2012
  - iii. Final Version for Release – July 31, 2012
- b. Projects Status
  - i. Triage
    - 1. Data Leakage Protection - One area to fix for the State is credentialing. State ID could be similar to the DC1Card that provides identity and credentialing necessary for management, which is crucial.
    - 2. IT Training – Equipping a facility in the Keoni Ana building.
  - ii. Pilot
    - 1. Open Data – A Governor’s message will be sent announcing initiative. Promotes mashups, contests and competitions to create apps.

2. Dashboard/Website Standardization – RFP will be awarded soon.
  3. Tax Analytics - It was offered that interpretation of the data architecture is crucial.
- iii. Business Process Re-engineering (BPR) and Automation Projects
1. Payroll Change Schedule Automation – no update
  2. Boards & Commissions Website – RFP will be awarded soon
  3. E-Deposit/Electronic Treasury Deposit Receipt (e-TDR) – no update
  4. DLIR Direct Deposit – no update
  5. DHRD Recruitment – Initiating a statewide Cooperative Agreement for BPR
- iv. Major Initiatives
1. Health IT - There is a significant amount of fragmentation in the effort.
  2. Hawaii Broadband Initiative – Need to clarify the role of the CIO. Gordon Bruce chairs the permitting sub-committee to work through Counties, DOT and vendors. Submitting CIO nomination for National FirstNet Board.
  3. Statewide Longitudinal Data Study – no update
  4. Enterprise Resource Planning (ERP) - Exploring best practices from other States and Federal Government. ERP consists of 7 disciplines: Human Resources, Asset Management, Payroll, Time & Attendance, Grants Management, Accounting, and Acquisition.
  5. Tax Modernization Initiative – no update

**VI. Announcements**

- a. OIMT will soon be recruiting for Deputy CIO and Senior Program Manager positions.
- b. Data Center locations launch for Oahu mid-June – Seeking suggestions.
- c. Next meeting – July 26, 2012 at 10:00 a.m.

**VII. Adjournment**

- a. Meeting was adjourned at 11:05 a.m. Member Bruce moved to adjourn. Motion was seconded by member Mow. Vote to adjourn was unanimous.

Recorded:

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Staff Recorder

