



STATE OF HAWAII
OFFICE OF INFORMATION MANAGEMENT & TECHNOLOGY
P.O. BOX 119, HONOLULU, HAWAII 96810-0119

Information Technology Steering Committee (ITSC)
April 5, 2012
Meeting Minutes

Members Present:

Chair Sanjeev "Sonny" Bhagowalia, Chief Information Office, State of Hawai'i
David Keane, Department of Human Resource Development, State of Hawai'i
Liane Moriyama, Administrator, Hawaii Criminal Justice Data Center
Philip Mow, Director Information Technology, Hawaiian Electric Company
Sterling Yee, Department of Commerce and Consumer Affairs, State of Hawai'i
Garret Yoshimi, Vice President and Chief Information Officer, DTRIC Insurance

Members Absent:

Gordon Bruce, Chief Information Officer and Director of Information Technology, City
& County of Honolulu
Kyle Yamashita, House of Representatives, State of Hawai'i

Other Attendees:

Debra. A. Gagne, Office of Information Management and Technology, State of Hawai'i
Steven Smith for David Lassner, Vice President for Information Technology and Chief
Information Officer, University of Hawai'i, representing David Lassner, Vice
President for Information Technology and Chief Information Officer, University of
Hawai'i

Nandana Kalupahana, House of Representatives Finance Committee Clerk, State of
Hawai'i

I. Call to Order

- a. Chair Bhagowalia called the meeting to order and confirmed quorum at 10:07 a.m.

II. Approval of Minutes – February 2, 2012 Meeting

- a. Minutes were approved as corrected.

III. Public Testimony

- a. There was no public testimony presented at this meeting.

IV. Unfinished Business

a. IT Procurement Working Group

This working group will be facilitated by the CIO and includes representatives from various departments and the State Procurement Office (SPO). The purpose of the working group is to identify ways to make procurement of IT products and services by the state more agile and responsive to customer needs. Potential areas to explore include supplementing SPO staff with OIMT personnel to assist with processing of IT procurements; proposing changes to acquisition regulations and legislation; negotiating enterprise license agreements, government-wide acquisition contracts (GWACs) and blanket purchase agreements (BPAs); and/or establishing a web-enabled product and service catalog with pre-negotiated prices.

The CIO is participating in the National Association of State CIOs Procurement Working Group. It was suggested that the State take advantage of the Gartner service to review contracts to ensure best practices and provide objectivity in review.

While the procurement process exists to assure appropriate checks and balances, appropriate technology solutions with workflow may simplify the current complexities. The CIO hopes to share a demonstration workflow in a month or two. Steven Smith indicated that the new financial system at the University of Hawai'i will include catalog buying. Some types of technology purchase are not conducive to the current procurement process such as cloud or software as a service. It was noted that expectations of CIO are high, but confidence is high too. There is a lot of anticipation for the deliverables and end products.

V. New Business

- a. DC Trip Report – CIO will send a copy of the final trip report to the committee. Some highlights included: tax analytics, government dashboards, unique organizational structure arrangements, StateStat programs, zero-based budgeting organizations, procurement systems with built-in billing, human resource system with a 5-day approval process. The challenge is how we bring together the great work that government and industry are doing for the Strategic Planning Progress
- b. CIO Confirmation Hearing – CIO nomination was approved by the Senate Committee on Economic Development and Technology; full Senate floor vote date pending.
- c. The OIMT collaboration site has been created as an internal intranet site.
<http://oimt.higov.net/>
- d. Draft 1 of the plan has been shared on the internal State intranet site.
- e. 2012 Legislative Session
 - i. Supplemental Budget - Participating in hearings and sessions as necessary
- f. Project Status
 - i. Triage:
 - 1. Active Directory/Domain Name Server – Complete
 - 2. Virtualized Servers – Complete
 - 3. Data Leakage Protection – Selected vendor; reviewing requirements for implementation.

4. IT Training – Rolled out Gartner/Burton research to 150 state employees. Evaluating other training to pursue.
5. IT Summit – Targeting third week in August. Expect a 3-4-day event including sessions ranging from the unified plan, training, technology demonstrations, digital government summit, and health IT. There would be no cost to government employees. Venues and partners being sought.
6. Data Entry – Focusing on self-directed payroll change schedules.

ii. Pilot Projects:

1. Open Data – Anticipate to be launched within the next month.
2. Website Redesign – RFP has been sent out; seeking to create an OIMT template to be a model for other department websites.
3. IT Dashboard – RFP has been sent out; need to define goals and measures.
4. Email to Cloud – OIMT is researching requirements to issue an RFI

VI. Announcements

- a. Next meeting – May 3, 2012 at 10:00 a.m.

VII. Executive Session

- a. No executive session was held at this meeting.

VIII. Adjournment

- a. Meeting was adjourned at 11:05 a.m.

Recorded:

Staff Recorder