STATE OF HAWAI'I
OFFICE OF INFORMATION MANAGEMENT & TECHNOLOGY
P.O. BOX 119, HONOLULU, HAWAI'I 96810-0119

Information Technology Steering Committee
January 10, 2012
Meeting Minutes

Members Present:
  Chair Sanjeev "Sonny" Bhagowalia, Chief Information Office, State of Hawai'i
  Gordon Bruce, Chief Information Officer and Director of Information Technology, City & County of Honolulu
  David Keane, DPSM Department of Human Resource Development, State of Hawai'i
  David Lassner, Vice President for Information Technology and Chief Information Officer, University of Hawai'i
  Liane Moriyama, Administrator Hawaii Criminal Justice Data Center

Members Absent:
  None

Other Attendees:
  Debra. A. Gagne, Office of Information Management and Technology, State of Hawai'i
  Arnold Kishi, Public

I.   Call to Order

Chair Bhagowalia called the meeting to order and confirmed quorum at 2:01 p.m.

II.   Approval of Minutes - December 21, 2011 Meeting

It was suggested that "DRAFT" be noted on all minutes until finalized and approved to avoid confusion.

Member Lassner moved to approve the minutes subject to discussed revisions, seconded by Member Bruce. Motion passed unanimously.

III.   Public Forum

There was one member of the public present at the meeting who thanked the committee for the opportunity to share his thoughts and perspectives on IT.

IV.   Unfinished Business

A.   ITSC Membership

Communication was sent to Tony Benabese of Boards and Commissions office with recommendations from December 21 meeting. A list of an additional four members was received on January 10, 2012. The additional members are:

1. Philip Mow - Director Information Technology at Hawaiian Electric Company

2. Honorable Kyle Yamashita - Representative House District 12

3. Sterling Yee - Management Consultant

4. Garret Yoshimi - Vice President and Chief Information Officer of DTRIC Insurance

Chair Bhagowalia Sonny noted that a weekly CIO report is sent to the Governor. He will add the ITSC to the distribution for that memo.

B.   Status of SAIC Documentation from Baseline Assessment

The consultants' 1,500 pages of notes will be made available to Working Groups.

C.   Supplemental Budget Information.

Copies of material presented at the January 6, 2012 joint informational briefing to the House Finance and Senate Ways and Means Committees were provided to the members. Chair Bhagowalia mentioned that there is a strong signal from Legislature that they are concerned about fragmented requests. Requests from other Departments have been approved by the CIO with provisio that they will be integrated into plan.

1. DHHL request to digitize records was discussed, though not approved by the administration in the Governor's budget package.

2. The group questioned whether $15 million was sufficient for a statewide Enterprise Resource Planning (ERP) system. An assessment of what other states have experienced and existing products could help better determine a more accurate estimate. It was noted that Organizational Change Management and the willingness to change practices, policies and legislation would be the most significant challenge. Chair Bhagowalia commented that support and cooperation is already in place from five of the most critical stakeholders – DHRD, TAX, DAGS, DOE and B&F.

3. Clarification of the Information Technology integration pilots was requested.

   a) Pilot projects include Information Assurance/Cyber Security. Including Security Operations Centers for monitoring back office devices, desktops, mobile applications and network infrastructure.

   b) Pilot projects also include Unified Communications with a possible Voice over Internet Protocol (VOIP) implementation.

   c) Another pilot project in the works is a GIS upgrade to web enable geospatial information from an enterprise perspective.

d) Sonny clarified that that model for pilot projects is to assure every project has credibility. Each project defined with scope, costs and risk register. Pilot projects will report back and go operational based on acceptance criteria.

V. Project Status

A.   Triage

1. Active Directory/Domain Name Server

2. Data Loss Prevention (DLP)

   The vision is to deploy DLP in three nodes to capture, quarantine, and perform deep packet inspection. It was noted that from APEC it was learned that the State has difficulty in getting reports or mining the network information for data.

3. IT Training

   Chair Bhagowalia shared that the Hawaii State Public Library System was successful in offering Microsoft training. OIMT will take a unified look at training, collecting ideas from several sources.

4. IT Summit

   The goal is to schedule the IT Summit for after end of this year's legislative session to optimize attendance but before July. Cooperation has been offered from the Center for Digital Government. Additionally, Health IT will be offered as a track. This is anticipated to be a two to three day event. A venue has yet to be secured. The group commented that a similar past event was held at the Hyatt.

B.   Pilot Projects

1. E-Mail in the Cloud.

   It was noted that e-mail is sore spot and that any decision needs to be driven by requirements not politics or vendors. The three obvious contenders are Microsoft, IBM and Google. The issue becomes more complex when discussing more than just e-mail, but collaboration.

   Dashboard

   The State will work with the Governing Institute to work on the development of a Government dashboard. OIMT has access to code from the Federal CIO.

C.   Working Groups

1. The group discussed the Data Center working group, which will help flesh out how many are needed, where they should be located, and suggested shared service centers and structures. The UH data center will occupy one floor of a

sixth floor building. It was noted at the Data Center study done by SAIC did not include floor space estimates. Sonny noted that data center space would be optimized.

    D.   Other Projects

        1.   CIO to meet with Secretary Vilsack of the USDA on the wireless project demo incorporating 4G LTE. Mobile applications with high-definition video that may have applicability to telemedicine and work occurring at the Hilo medical Center.

VI.   Announcements

    A.   Debra Gagne noted that Steering Committee-meeting materials will be posted on the Hawaii.gov/OIMT web site.

VII.   Next Meeting

The next meeting is scheduled for Tuesday, February 2, 10:00 – 11:00 a.m. in the OIMT Conference Room 304 of Keoni Ana at 1177 Alakea Street.

Member Lassner requested that the meeting schedule be sent as text.

VIII.   Executive Session

No Executive Session was held.

IX.   Adjournment

Meeting adjourned at 12:12 p.m.

Recorded:

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Staff Recorder