STATE OF HAWAI'I

OFFICE OF INFORMATION MANAGEMENT AND TECHNOLOGY

P.O. BOX 119, HONOLULU, HAWAI'I 96810-0119
www.hawaii.gov/oimt

Information Technology Steering Committee (ITSC)
December 18, 2014
1151 Punchbowl Street – Kalanimoku building
10:00-11:30 Room 410
Meeting Minutes

Members Present:
Keone Kali, Chair, ITSC & State Chief Information Officer
David Keane, Department of Human Resource Development, State of Hawaii
Jared Kuroiwa, Digital Director, KHON2 TV
Liane Moriyama, Administrator, Hawaii Criminal Justice Data Center
Kyle Yamashita, House of Representatives, State of Hawaii
Clyde Sonobe, Research Corporation of the University of Hawaii
Kevin Thornton, Director, IT and Business Services Department, Judiciary

Members Absent:
Kiman K.L. Wong, Oceanic Time Warner Cable

Staff/Consultants
Debra Gagne, Office of Information Management and Technology
Valri Kunimoto, Deputy Attorney General
James Lum, OIMT
Keith DeMello, OIMT
Forest Frizzell, OIMT

Public Attendees:
Dan Purcell
Peter Fritz

A. *Roll Call,*

Chair Kali called the meeting to order at 10:17 a.m.. A Sign in sheet was
distributed. A verbal role call was conducted and quorum was
established..

NEIL ABERCROMBIE
GOVERNOR

KEONE KALI
CHIEF INFORMATION OFFICER

STATE OF HAWAIʻI
OFFICE OF INFORMATION MANAGEMENT AND TECHNOLOGY
P.O. BOX 119, HONOLULU, HAWAIʻI 96810-0119
www.hawaii.gov/oimt

B. Recognition, Certificates, News or Other Items

The third annual (7th overall) Hawaii Digital Government Summit was held on Tuesday 12/16 at the Hilton Hawaiian. It was a very successful event with 665 state employees attending in addition to speakers, guests and vendors.

C. ORAL COMMUNICATIONS

1. AUDIENCE COMMENTS. Any person wishing to address the ITSC
   Mr. Peter Fritz expressed concern regarding compliance with OIP laws and the non-specific Agenda provided for the IT Steering Committee meetings. He also cited historical errors with OIP compliance and the administration of this meeting.

2. REPORT FROM THE CIO
   Chair Kali, commented that he had nothing to report

D. ITEMS FOR COMMITTEE OPEN DISCUSSION

Governance

1. James Lum provided the Governance program update. The 14 member Enterprise Architecture Committee comprised of Departmental CIOs or IT Managers have review and approved over 50% of the 87 statewide IT/IRM related Charters, Policies, Standards and Technical Documents being established for the Executive Branch. State Attorney General and Human Resource reviews are required prior to finalization of these documents. He cited no significant updates for the Enterprise Architecture program or Portfolio Management program since our last meeting in September 2014.
2. Chair Kali shared a handout of the 2015 Meeting Schedule to all attendees.

Strategy and Implementation

STATE OF HAWAIʻI

OFFICE OF INFORMATION MANAGEMENT AND TECHNOLOGY

P.O. BOX 119, HONOLULU, HAWAIʻI 96810-0119
www.hawaii.gov/oimt

3.   Susan Shaner of the Digital State Archives is developing Metadata guidelines for records.

Reporting and Transparency

4.   The State of Hawaii continues to utilize Socrata for Open Data and is developing formats and standards for data inclusion. The Campaign Spending Commission is a leading example of the power of data as a service in the State of Hawaii. We are awaiting the release of the 2015 PIRG transparency rating in February.

5.   Mr. Peter Fritz commented that Socrata does a good job with accessibility.

E.   *CONSENT AGENDA AND MINUTES*

Lianne Moriyama motioned to defer the review of the consent agenda and the September 25, 2014 minutes due to exclusion from posted agenda material. David Keane second the motion. Review of these itesm is deferred until next meeting

F.   *COMMITTEE SYNOPSIS AND OTHER REPORTS*

Synopsis of Other Committee's Reports that CIO is a member of.

1.   HWIN/FIRSTNET
    i.   With a Department of Defense grant the planning, strategy and development of FirstNet for the State of Hawaii is underway. FirstNet focuses on Public Safety, First Responders and Defense communications

2.   E911
    http://hawaiiwirelesse911.hawaii.gov/

3.   Information Privacy and Security (IPSC)
    http://ipsc.hawaii.gov/ -

4.   Access Hawaii Committee (AHC)
    http://ahc.ehawaii.gov/

5.   Enterprise Resource Planning (ERP)
    http://erp.hawaii.gov/.   The program has recently been renamed to State Unified Resource Framework (SURF).

6.   Tax System Modernization (TSM).

STATE OF HAWAIʻI

OFFICE OF INFORMATION MANAGEMENT AND TECHNOLOGY

P.O. BOX 119, HONOLULU, HAWAIʻI 96810-0119
www.hawaii.gov/oimt

7. Health Information Technology (HIT)

G. *ADJOURNMENT*

a. David Keane motioned for adjournment. Kevin Thornton seconded the motion. Chair Kali adjourned the meeting at 11:05