



STATE OF HAWAII
OFFICE OF INFORMATION MANAGEMENT AND TECHNOLOGY

P.O. BOX 119, HONOLULU, HAWAII 96810-0119
www.hawaii.gov/oimt

Information Technology Steering Committee (ITSC)
March 27, 2014
Meeting Minutes

Members Present:

David Keane, Department of Human Resource Development, State of Hawaii
Jared Kuroiwa, Digital Director, KHON2 TV
Keone Kali, Chief Information Officer designate, State of Hawaii
Liane Moriyama, Administrator, Hawaii Criminal Justice Data Center
Philip Mow, Director Information Technology, Hawaiian Electric Company
Sterling Yee, Independent Consultant

Members Absent:

Kyle Yamashita, House of Representatives, State of Hawaii
Kevin Thornton, Director, IT and Business Services Department, Judiciary
Kiman K.L. Wong, Oceanic Time Warner Cable
Steve Smith, Interim VP/CIO University of Hawaii

Other Attendees:

Allison Shimabukuro, Acct Manager, Hawaiian TelCom
Debra Gagne, Office of Information Management and Technology
Paul Wertheim, PCG Technology Consulting
Valri Kunimoto, Deputy Attorney General

I. **Call to Order**

Chair Kali called the meeting to order at 10:23 a.m.

a. **Approval of Minutes – February 27, 2014**

Member Moriyama moved to approve the February 27, 2014 minutes with revisions for misspelled names and next meeting date notation. Member Mow seconded. Vote to approve was unanimous.

II. Testimony from the Public

Paul Wertheim from PCG Consulting introduced himself..

III. CIO Updates

- i. Keone Kali announced that he is planning to refashion the Agenda for this committee meeting and to align the functioning of this body more closely with the statute that formed the IT Steering Committee. Chair Kali distributed copies of Act 200 HRS 0027-0043 as reference.
- ii. Chair Kali suggested a sample Agenda might consist of
 - i. Call to Order
 - ii. Public Testimony
 - iii. Recognition
 - iv. Project Presentation(s)
 - v. Consent Agenda
 - a. Procurement
 - b. Policies
 - c. Governance
 - vi. "Feeder" forums create the Consent Agenda for this IT Steering Committee. Example of other working groups, committees etc. that would feed information to the ITSC include
 - a. CIO Council
 - b. Access Hawaii Committee (AHC)
 - c. Information Privacy and Security Council (IPSC)
 - d. Hawaii Wireless Information Network (HWIN)
 - e. Enhanced E-911 Board
 - f. Tax System Modernization (TSM) steering committee
 - g. Enterprise Resource Planning (ERP) steering committee
 - vii. Upcoming Events
 - viii. Communication with Legislature
 - ix. New Business
 - x. Adjourn

The suggested changes were viewed as quite positive by the members who mentioned they are looking forward to the changes and appreciate that the new approach sounds like a real business. It was noted that a representative from the City & County of Honolulu was not appointed to this committee.

Chair Kali offered several examples of where the consolidation of effort and the oversight of this body could be beneficial. He stressed that the value this group offers is expertise and continuity.

IV. Next Meeting

- a. Thursday, April 24, 2014
- b. Update on availability of parking passes

V. Adjournment

- a. Member Keane motioned to adjourn the meeting. Member Mow seconded. Vote to approve was unanimous. The meeting was adjourned at 11:26 A.M.