NEIL ABERCROMBIE
GOVERNOR

SANJEEV "SONNY" BHAGOWALIA
CHIEF INFORMATION OFFICER

RANDY BALDEMOR
DEPUTY CHIEF INFORMATION OFFICER – BUSINESS TRANSFORMATION

KEONE KALI
DEPUTY CHIEF INFORMATION OFFICER – OPERATIONS
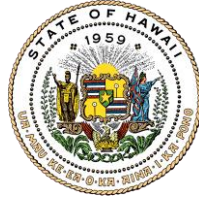
STATE OF HAWAIʻI

OFFICE OF INFORMATION MANAGEMENT & TECHNOLOGY

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DRAFT
Information Technology Steering Committee (ITSC)
December 12, 2013
Meeting Minutes

Members Present:

Keone Kali, Deputy Chief Information Office, Operations, State of Hawaii
Liane Moriyama, Administrator, Hawaii Criminal Justice Data Center
Philip Mow, Director Information Technology, Hawaiian Electric Company
David Keane, Department of Human Resource Development, State of Hawaii
Jared Kuroiwa, Digital Director, KHON2 TV
Kiman K.L. Wong, Oceanic Time Warner Cable
Steve Smith, Interim VP/CIO University of Hawaii

Members Absent:

Sanjeev "Sonny" Bhagowalia, Chief Information Office, State of Hawaii
Kevin Thornton, Director, IT and Business Services Department, Judiciary
Kyle Yamashita, House of Representatives, State of Hawaii (alternate present for Representative Yamashita)
Sterling Yee, Independent Consultant

Other Attendees:

Valri Kunimoto, Deputy Attorney General
Debra Gagne, Office of Information Management and Technology
Peter Fritz, Public

I. **Call to Order**

Chair Kali called the meeting to order at 10:08 a.m.

II. **Approval of Minutes – October 31, 2013**

  a. Member Moriyama moved to approve the October 31, 2013 minutes and Member Mow seconded. Vote to approve was unanimous.

III. Testimony from the Public

There was no testimony from the Public introduced at the meeting.

IV. CIO Updates

The CIO highlighted key program and project efforts underway, demonstrating progress and identifying challenges.

    a. Transform the Business
- i. Chair Kali reported that the BPO office is working on projects with the Department of Human Resources Development, the Department of Accounting and General Services as well as the Judiciary.

    b. Modernize the Technology
- i. The network backbone upgrades to 10 Gig are complete
- ii. The Cyber-security, Security Operations Center (SOC) is well underway. The equipment has been installed and the software is being configured. A visit to the SOC by members of the Legislature is being scheduled. A vist by this group can be scheduled in the future.
- iii. Server infrastructure for Kalanimoku is being renovated to increase availability employing a variety of measures such as colocation and alternate locations for disaster recovery purposes. This includes network, server and storage colocation at the University of Hawaii and the Maui research center being set up as a mirror of Kalanimoku.
- iv. The CAT6 cabling and the gigabit phone pilot is underway in Keoni Ana.
- v. The Department of Education BTOP grant project is going to establish broad band connectivity to all public schools in Hawaii.
- vi. The three internet service providers for the State (HTEL, TWC, HICS) were upgraded from 300MG to 500mg based on usage patterns observed.

    c. Governance
- i. A Biennial report is being prepared by OIMT. The report will be published and distributed early in the Legislative season.
- ii. The Portfolio Management Information System (PMIS) is in the final stages of QA testing.
- iii. The Office365 pilot is underway with as many as 630 individuals slated to participate, including the Governor's office.
- iv. OIMT and ICSD are working with a business transformation consultant to take us through the planning and objectives for the group going forward. The Office of the CIO will include both organizations. We are close to sharing a reorganization plan with the administration, DAGS and HR on what it looks like so we can put it into place by July 2015.

V.   Hawaii Digital Government Summit 2013
   a. The summit was a record breaking event with over 900 attendees. Presentations and videos will be posted on the oimt.hawaii.gov website. There were 57 team awards handed out honoring over 450 individuals.

VI.   Next Meeting
   a. Thursday, February 27, 2014
   b. Members suggested that a briefing on the enterprise Resource Planning timeline and the Enterprise Architecture plan be shared with the group.

VII. Adjournment
   a. Member Mow motioned to adjourn the meeting. Member Kuriowa seconded. Vote to approve was unanimous. The meeting was adjourned at 11:15 A.M.