STATE OF HAWAI'I

OFFICE OF INFORMATION MANAGEMENT & TECHNOLOGY

P.O. BOX 119, HONOLULU, HAWAI'I 96810-0119

Information Technology Steering Committee (ITSC)
February 2, 2012
Meeting Minutes

Members Present:
> Chair Sanjeev "Sonny" Bhagowalia, Chief Information Office, State of Hawai'i
> David Keane, Department of Human Resource Development, State of Hawai'i
> David Lassner, Vice President for Information Technology and Chief Information Officer, University of Hawai'i
> Philip Mow, Director Information Technology at Hawaiian Electric Company
> Garret Yoshimi, Vice President and Chief Information Officer DTRIC Insurance

Members Absent:
> Gordon Bruce, Chief Information Officer and Director of Information Technology, City & County of Honolulu
> Liane Moriyama, Administrator Hawaii Criminal Justice Data Center
> Kyle Yamashita, House of Representatives
> Sterling Yee, Management Consultant

Other Attendees:
> Debra. A. Gagne, Office of Information Management and Technology, State of Hawai'i
> Clay Sato, Data Processing Systems Manager, Hawaii Criminal Justice Data Center
> Awi'i Tenn for Representative Kyle Yamashita Representative House District 12

I.   Call to Order

a. Chair Bhagowalia called the meeting to order and confirmed quorum at 10:05 a.m..

II.   Approval of Minutes – January 10, 2012 Meeting

a. Corrections to the minutes included: spelling corrections; identifying Arnold Kishi as a member of the public rather than affiliated with the University of Hawaii; and clarifying that the City and County of Honolulu did not adopt Google.

b. Member Lassner moved to approve the minutes with corrections, seconded by Member Keane. Motion passed unanimously.

III.   Welcome New Members

a. Philip Mow - Director Information Technology at Hawaiian Electric Company

b. State Representative Kyle Yamashita - House District 12

c. Sterling Yee - Management Consultant

d. Garret Yoshimi - Vice President and Chief Information Officer of DTRIC Insurance

Chair Bhagowalia Sonny noted that a weekly CIO report is sent to the Governor and he will add the ITSC members to the distribution list.

IV. **Public Testimony**

a. There were no members of the public present at the meeting.

V. **Unfinished Business**

a. Procurement challenges

VI. Procurement process reengineering is needed and OIMT is pursuing a procurement consultant to develop this area for the IT strategic plan. CIO has joined the National Association of State CIO's (NASCIO) working group on procurement process improvements. Current Hawaii State Procurement Office rules are based on the 1990 version of model code. Current interpretation seems to be implemented on the conservative side**New Business**

a. Discussion regarding Human Resources (HR) issues of but in from the next generation Information Technology (IT) workforce. What could encourage the next generation to stay in Hawaii to help shape its future? Some legislators view technology innovation as driving the State's economic engine. Comments suggested that it's about the ideas presented and not the age of an individual that could push change over time. It was noted that people are what really make the difference and that we need to put the employees first. There needs to be a career path and the promise of growth in Hawaii. Ideas of spot award programs and allowing people to bring and use their own devices were mentioned. It was also noted that our current environment is perceived to be outdated with inflexible technology. We need to get staff excited about using collaboration perhaps by awarding for sharing ideas and information. It is not so much about technology as the inherent understanding of the business processes. One member offered that Business Process Improvement needs to get escalated to report to the CIO.

b. Strategic Plan Progress

i. Draft 1 of Business Transformation and IT Strategic Plan will be published in February. The communication strategy is to provide Draft 1 Plan to internal stakeholders for review. Draft 2 of the Plan, which is scheduled for release in April, and Draft 3, scheduled for release in June, will be made open to industry audiences and the general public, with the Final Plan published in July.

Chair Bhagowalia commented that the State is aiming for the best, such as a consolidated 5 Sigma network with 3 Internet Service Providers, computing with private cloud services, open government for citizen engagement and establishing a mobile strategy.

c. 2012 Legislative Session

i. Supplemental Budget

1. Chair Bhagowalia reported that supplemental budget requests related to IT are approximately $44 million with $26 million targeted for OIMT initiatives ($10.3 million technology triage, $1.825 for pilot integration projects, $5 million for business and IT/IRM reengineering, and $15 million in bond funding for the statewide financial management system) with an additional $17 million in specific departmental requests, including such items as $1 million for a pilot project to launch a 1-to-1 student to laptop initiative and $400,000 for the broadband initiative.

ii. Bills for Tracking

1. Ongoing analysis and testimony. OIMT has consolidated all the bills being tracked into one spreadsheet. OIMT is responding to bills being heard, as well as proactively addressing bills that are part of the Administrative package. The CIO has met with many legislators and has been advised that because of the upcoming election that proposed bills for the biennium be drafted in June-Aug 2012 timeframe in order to address any anticipated obstacles.

d. Project Status

i. Triage:

1. Active Directory/Domain Name Server - 95% complete

2. Virtualization - Service Level Agreement being developed

3. Data Leakage Protection – Selected vendor; will adopt 3 nodes to quarantine suspicious activity before a leak occurs.

4. IT Training – Will be rolling out Gartner/Burton research to 150 state employees

5. IT Summit – Targeting June/July timeframe. Expect a 4-day event including sessions ranging from the unified plan, training, technology demonstrations, digital government summit, and health IT. There would be no cost to government employees. Venues and partners being sought

6. Lt. Governor WiFi - Deferred as the office felt it was not the best use of funding for a staff of seven. The Lt. Governor's Chief of Staff will explore and identify other project and/or initiatives that would have a bigger impact on constituent services.

7. High Speed Printer – RFP process nearing the Best and Final Offer stage

8. Data Entry – Focusing on self-directed payroll change schedules

ii. Pilot Projects:

1. Open Data – anticipated to be launched within the next month

2. Website Redesign – seeking to create an OIMT template to be a model

3. IT Dashboard – need to define goals and measures

4. Email to Cloud – Hold for open competition with collaboration. UH leading the cloud e-mail effort with 60,000 students.

iii. Major Initiatives:

1. Health IT – there is already up to $60-70 million in federal grants awarded to to State and more available next year for the State to apply for

2. Broadband – Meeting with Richard Lim (DBEDT), Everett Kaneshige (Broadband Initiative), David Lassner (UH) and Yuka Nagashima (High Tech Development Corporation) regarding $250,000 grant for a technical government resource. CIO has been voted as co-chair of the Hawaii Wireless Interoperable Network committee

3. Statewide Longitudinal Data Study – Under the direction of Senior Policy Advisor Dr. Tammi Chun, the State is competing for $75 million in grant funding

4. Data Centers – Need to create working group. Initial thinking: 5 data centers (2 in Oahu and 1 in each of the neighboring counties) with 3 Internet Service Providers for redundancy. Operated as fully meshed, shared service centers. CIO participated in a site visit to the Queen Liliuokalani School cafeteria site that the Department of Education is building out. Working group will need to determine appropriate number of data centers, where they should be located, and how they should be structured.

VII. Announcements

a. Meeting location change – Kalanimoku Comptroller's Conference Room 410

VIII. Next meeting - March 8, 2012 at 10:00 a.m.

IX. Executive Session

a. No executive session was held at this meeting

X. Adjournment

a. Member Keane motioned for adjournment, Member Yoshimi seconded. Meeting adjourned 10:31 a.m.

Recorded:

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Staff Recorder